

Medication Categories

C1013

The Ministry of Education have clear guidelines around types of medicines, requirement for administering these, and they fall into 3 categories.

Category One

Non-ingested medicines, used for minor injuries, provided by the educator and stored in a secure place
Arnica cream, antiseptic liquid, insect bite treatment (spray or cream).

Please ensure that as an educator you have received the appropriate written authority or as a parent/caregiver you have signed and given the appropriate written authority prior to any of the above being administered (see Family Manual, Medical Details, for recording permission and administering and below for further guidance on Category one medicines).

Category Two

Administered for specific symptoms -
Eye/ear drops, antibiotics, cough medicine, pamol.

Ensure that you have written authority at the beginning of each day with details of how much of this medication is required and when to administer (see Educator Operations Manual for the Medicine Register and below for further guidance on category two medicines).

Category Three

Cover on going treatment of a pre-diagnosed condition such as **asthma, epilepsy, allergic reactions, diabetes, eczema.** Administering this medication requires written authority from a parent given at the time of enrolment or whenever there is a change detailing what the medication is. Parent/caregiver should also outline when this medication should be administered and how much to administer, as part of a health plan (see your Family Manual).

NOTE: These medications still need to be written up and signed off in the medicines register (Educator Operations Manual) each time they are administered. It is very important that we safely administer medicines and meet family needs. Your Programme Tutor can support you in completing this information and will monitor during and termly check.

Medication Categories

Medications are categorised as (i), (ii) or (iii). These are as follows:

Category (i) medications are non-prescription preparations (such as arnica cream, antiseptic liquid, insect bite treatment spray) that are:

- Not ingested
- Used for the first aid of minor injuries
- Provided by the service and kept in the first aid cabinet.

Medications are categorised as (i), (ii) or (iii). These are as follows:

Category (ii) medications are both prescription (such as antibiotics or eye/ear drops) and non-prescription (such as paracetamol liquid or cough syrup) medicines that are:

- Used for a specific period of time to treat a specific condition or symptoms
- Provided by a parent for the use of that child only
- Stored safely at the serviced and disposed of or sent home with the child after the specified period of time.

Parents provide a written authority to administer Category (ii) medicine at the beginning of each day the medicine is administered, detailing what (name of medicine) how (method and dose) and when (time or specific symptoms/circumstances) medicine should be given.

Category (iii) medications are both prescription (such as asthma inhalers and epilepsy medication) and non-prescription (such as antihistamine syrup and lanolin cream) medicines that are:

- Used for the ongoing treatment of a pre-diagnosed condition (such as asthma, epilepsy, allergic reaction or diabetes)
- Provided by a parent for the use of that child only
- Stored safely at the service for the period of the child's enrolment, clearly labelled with the child's name.

Parents provide (at enrolment, or whenever there is a change) a written authority to administer Category (iii) medicine as part of an individual health plan, detailing what (name of medicine) how method and dose) and when (time or specific symptoms/circumstances) medicine should be given.

NOTE: When the same dose of category (iii) medicine is administered on a regular basis, the doses should be recorded in the Family & Educator Manual at each dose but parents/guardian signature may be obtained termly.